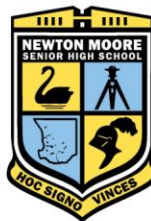


Newton Moore Senior High School

Hotchin Street Bunbury WA 6230

Principal: Susan Kerr M.Ed.Admin,
B.Ed, Dip.Teach



T: 08 9722 2400

F: 08 9795 9159

E: newtonmoore.shs@det.wa.edu.au

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Year 10 Parent and Student Senior School Career Counselling Career Counselling Interviews from 11th June to 22nd June 2018

Dear Parents /Guardians,

Newton Moore Senior High School will be running Career Counselling Interviews for all 2018 Year 10 students and their parents from 11th June to 22nd June 2018. Parents/Guardians will be invited to make interviews with a course counsellor. It is essential that your child is present with you at the counselling interview.

For these interviews we are utilising the internet-based booking system Parent Teacher On-Line (PTO), as we have used previously for Parent Nights. Using this system you will be able to book the interview time that suits you best from any internet-connected computer. **PTO will be open from Wednesday 2nd May 2018 to make appointments.**

To access the PTO system:

- Go to the school's home page: www.newtonmoreshs.wa.edu.au
- Click the PTO icon as shown here... 
- IF YOU HAVE REGISTERED YOUR CURRENT EMAIL ADDRESS AT THE SCHOOL: You will be required to login to PTO on the school's home page, click Obtain PIN/Password and enter your email address. Your PIN/Password will be emailed to you.
- If you have previously signed into PTO but can't remember your login in details, follow the prompts and a reminder will be sent to you.

Please note, when making your interview booking:

- You will have an opportunity to book a counselling appointment with Mrs Kerr, Mrs Cattaway, Mrs Keall or Mr Croxford
- **All students in Year 11 require an USI number to complete a Certificate Course. Please bring your Medicare card as ID to assist staff with applying for your child's USI number**
- If you do not have access to a computer, or you encounter any problems using PTO and wish to make an appointment, you can contact the school's reception staff on 9722 2400 and speak to Mrs Myles or visit the administration area of the school
- It is expected that all parents/guardians and students make an appointment to select subjects for Year 11, 2019

Yours sincerely



Mrs Janine Keall
Deputy Principal
12th April 2018

Achieving Today for Tomorrow