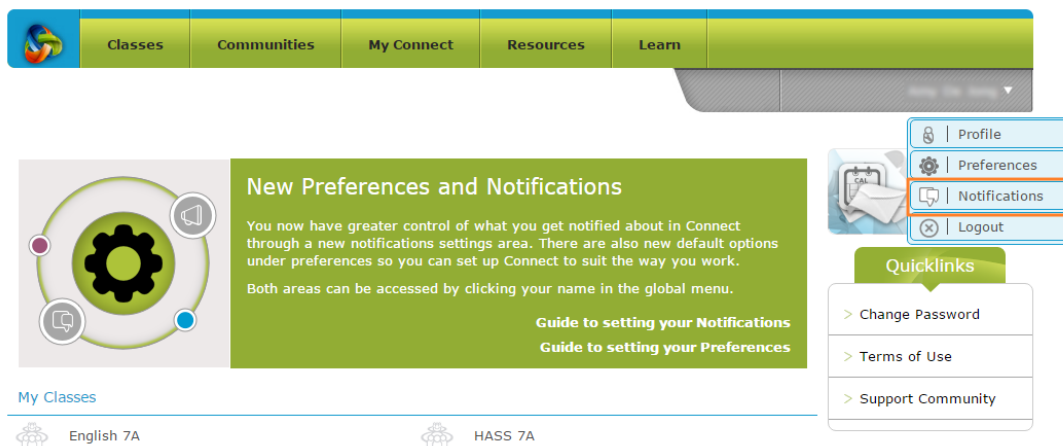


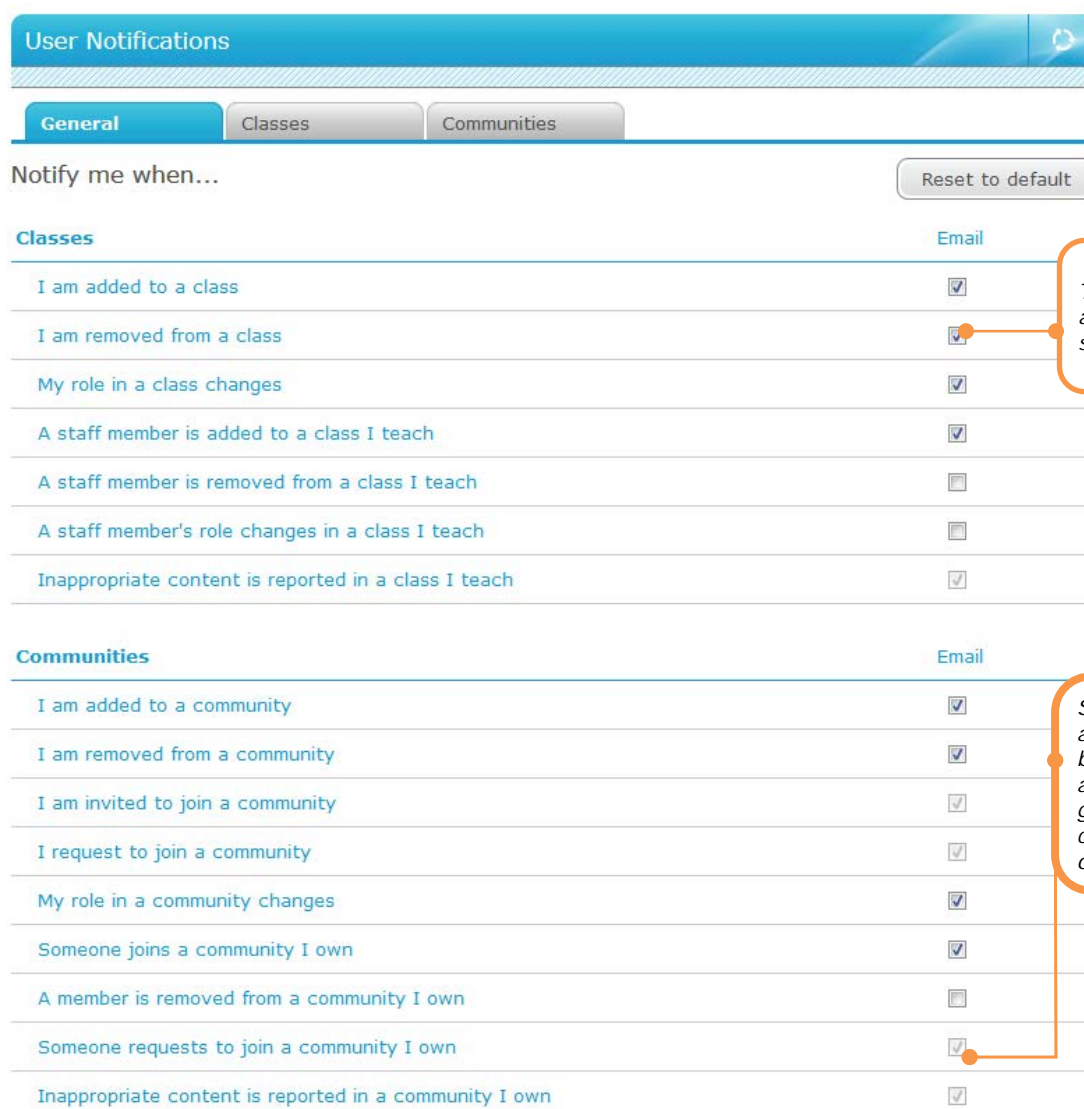
## Guide to: [Setting Your Notifications.](#)

Connect users can manage when they would like to receive email Notifications about things that happen in Connect. Within User Notifications a user can manage General Notifications and personalise notifications for individual Classes and Communities (teachers and staff only)

Clicking on your name will give you options in My Account. Select **Notifications**



Set your personal notifications.



The 'User Notifications' page has tabs for General, Classes, and Communities. The 'General' tab is selected. It shows a 'Notify me when...' section with a 'Reset to default' button. Below this are two sections: 'Classes' and 'Communities', each with a list of notification events and a corresponding 'Email' checkbox.

Classes	Email
I am added to a class	<input checked="" type="checkbox"/>
I am removed from a class	<input checked="" type="checkbox"/>
My role in a class changes	<input checked="" type="checkbox"/>
A staff member is added to a class I teach	<input checked="" type="checkbox"/>
A staff member is removed from a class I teach	<input type="checkbox"/>
A staff member's role changes in a class I teach	<input type="checkbox"/>
Inappropriate content is reported in a class I teach	<input checked="" type="checkbox"/>

Communities	Email
I am added to a community	<input checked="" type="checkbox"/>
I am removed from a community	<input checked="" type="checkbox"/>
I am invited to join a community	<input checked="" type="checkbox"/>
I request to join a community	<input checked="" type="checkbox"/>
My role in a community changes	<input checked="" type="checkbox"/>
Someone joins a community I own	<input checked="" type="checkbox"/>
A member is removed from a community I own	<input type="checkbox"/>
Someone requests to join a community I own	<input checked="" type="checkbox"/>
Inappropriate content is reported in a community I own	<input checked="" type="checkbox"/>

*Tick the box to get a notification when something happens.*

*Some notifications will always be sent to you by Connect. These are represented by a grey tick box and cannot be switched off.*

## User Notifications : Classes

Classes allows you to set specific Notifications for individual classes.

Click the drop down arrow to access Notification options for a specific class.

**User Notifications**

General **Classes** Communities

Class	Teacher	Options
English 7A	Teacher	⌵
HASS 7A	Teacher	⌵
Zoology	Teacher	⌵

**User Notifications**

General **Classes** Communities

English 7A Teacher ⌵

Notify me when... [Reset to default](#)

**Notices** Email

A new Notice is created	<input checked="" type="checkbox"/>
Someone posts to a Notice I'm following	<input checked="" type="checkbox"/>

**Discussions** Email

A new Discussion is created	<input checked="" type="checkbox"/>
Someone posts to a Discussion I'm following	<input checked="" type="checkbox"/>

**Submissions** Email

Someone posts to a Submission's Class Discussion	<input checked="" type="checkbox"/>
A student has been asked to resubmit work	<input type="checkbox"/>
A student submits work to a Submission	<input type="checkbox"/>
A student re-submits work to a Submission	<input type="checkbox"/>

Tick the box to get a notification when something happens.

Untick the box for actions about which you don't want to be notified.

HASS 7A	Teacher	⌵
Zoology	Teacher	⌵

**Note:** Teachers and staff can also manage Notifications for individual Communities.