


GETTING STARTED


1. Go to <http://tasonline.tafe.wa.edu.au>

Welcome to TAFE Admissions Online

Applications submitted after the 13th of June 2016 will be considered as an Expression of Interest. Expression of Interest applications will be considered after the 24th of June 2016.

 I have already applied to study in Semester 2 2016. Please click continue to login to your application.


You can apply for full time study through this site if you are an Australian or New Zealand citizen, permanent resident or temporary resident with a visa subclass of 309, 310, 457 (secondary holder), 820, 826 or 851. If you are a temporary resident and you do not hold one of these visas please contact TAFE International on 9216 2100.

 If you would like to study full time at one of the following TAFE Colleges (listed below) please apply now.

- North Metropolitan TAFE
- South Metropolitan TAFE
- North Regional TAFE
- Central Regional TAFE
- South Regional TAFE

If you would like to study an access and bridging course or part time please contact the relevant TAFE College directly.

☐ I understand that by completing this online form I am submitting an application for full time study at a TAFE College

 If you would prefer to download an application please [click here](#).

TAFE Admissions Online v3.7.2.1

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← Tick box

Welcome to Training Admissions Online


Please enter the following details. Fields marked with (*) are mandatory.

Enter your first name:

Enter your surname:

Date of birth:

Sex:

School Curriculum and Standards Authority (Formerly Curriculum Council)  Enter this if you are currently completing Year 12.

student number:

← **Note:** for Current Year 12 students: if you enter your School Curriculum and Standards Authority (formerly Curriculum Council) student number and receive an error message; please remove the number and leave that field blank. Click on Continue.

Welcome to Training Admissions Online

Please enter a secret question and answer to secure your application. **You will be asked this question every time you visit this site.**

Your secret question:

My first dog's name


 E.g. mother's maiden name, favourite fishing spot.

Your secret answer:

•••••

Confirm your secret answer:

•••••

 Continue

Your secret question can be absolutely anything so make sure **no-one** can guess the answer!

← Create a secret question and answer, and then click on the 'Continue' button.

Note: It is important that you choose something that you will remember, you will need to enter the secret answer whenever you log back into your application. Your answer is case sensitive.

If you have forgotten your secret answer, please contact State Training Admissions on 6212 9888 to have it reset.

PERSONAL DETAILS SCREEN

1. Personal Details	
Title: <input type="text" value="Miss"/>	Date of Birth: (e.g. 01-Jan-1980) <input type="text" value="1"/> <input type="text" value="Jan"/> <input type="text" value="1990"/>
First Name: <input type="text" value="SAMPLE"/>	Gender: <input type="text" value="Female"/>
Second Name: <input type="text"/>	
Surname: <input type="text" value="APPLICANT"/>	
Former Surnames: <input type="text"/>	
Are you of Aboriginal or Torres Strait Island origin?: <input type="radio"/> No <input type="radio"/> Aboriginal <input type="radio"/> Torres Strait Islander <input type="radio"/> Both Aboriginal and Torres Strait	
*This information will not affect the outcome of your application.	
2. Address	3. Contact Details
Line 1: <input type="text"/>	Mobile: <input type="text"/>
Line 2: <input type="text"/>	Telephone (Home): <input type="text"/>
Suburb: <input type="text"/>	Telephone (Work): <input type="text"/>
State: <input type="text"/>	Email: <input type="text"/>
Postcode: <input type="text"/>	
Country: <input type="text" value="AUSTRALIA"/>	
4. Citizenship & Residency	
Which country were you born in?: <input type="text" value="[None]"/>	
Are you an Australian or New Zealand Citizen?: <input type="radio"/> Yes <input type="radio"/> No	

← Enter your personal details and contact information. If you have entered your Curriculum Council number, check that the pre-populated details are correct. If not, edit the details to show your current contact information.

5. English Language

Do you mainly speak English at home?: ☐ Yes ☐ No

*This information will not affect the outcome of your application.

Do you speak a language other than English at home?: ☐ Yes ☐ No

Specify the language if Yes:

How well do you speak English?: ☐ Very Well ☐ Well

☐ Not Well ☐ Not at All

6. Special Needs

Do you consider yourself to have a disability, impairment or long-term condition?: ☐ Yes ☐ No

*This information will not affect the outcome of your application.

← **Special needs:** This information will not affect the outcome of your application
 This section allows you to provide details of any special needs or assistance you may require to complete your studies (e.g. wheelchair access, large print).

PREFERENCE SCREEN

The preferences screen allows you to add the courses you would like to study at a State Training Provider next semester.

- Applications can have up to four preferences

Adding a Preference

2 Preferences

This application has not yet been submitted.

Enter your preferences in the order you would most like to study.

[NEED HELP?](#)

This page is used to select the qualifications that you wish to study. You can submit a maximum of 4 preferences with your application. Preference 1 is the qualification you would most like to study, preference 2 is your next choice, etc.

To enter your qualification preferences follow the steps below.

1. Click on the "Add Preference" button below
2. Use the search field to find the qualification you wish to add as a preference. You can search by a qualification name or number or by key words (e.g. use "Auto" to find "Automotive").
3. Select the qualification
4. Select your preferred location
5. Click on "Add Preference" and follow steps 1 - 4 to add additional preferences.

Please note When searching for qualifications, results will only be returned if the qualification you are searching for is offered on a full time basis in Semester 1 2011.

Before you submit your application you can change the order of the preferences by clicking the arrows located in the "Preferences" column. You can also delete preferences simply by clicking on the "Delete" buttons.

Preference	Code	Qualification Name	Campus	Details	Delete?
No preferences specified.					

Add Preference

← Click on the 'Add Preference' button which will bring up a search box.

Search:

Search For:

← Use either a key word or the course code in the search facility to find the course you would like to study (e.g. Nursing). Click on the 'Go' button.

Qualifications			
Select	Details	Code	Qualification
<input type="radio"/>		7109	Cert IV in Preparation for Entry into Enrolled Nursing
<input type="radio"/>		3728	Cert IV in Preparation for Nursing Education
<input type="radio"/>		J481	Cert IV in Veterinary Nursing
<input checked="" type="radio"/>		J108	Dip of Nursing (Enrolled-Division 2 nursing)

← Select your course by clicking in the circle next to the qualification that you would like to *study*.

You have selected

Dip of Nursing (Enrolled-Division 2 nursing)

Please select a location from the list to the right.

[Back](#)

Locations

☒ Joondalup Campus

☐ Mt Lawley Campus

☐ Murdoch Campus

← Click in the circle next to the location where you would like to study the qualification. This will add the preference to your preference list.

Preference	Code	Qualification Name	Campus	Details	Delete?
1	J108	Dip of Nursing (Enrolled-Division 2 nursing)	Joondalup Campus		

[+ Add Preference](#)

← Continue adding preferences using the same steps.

Changing the Order/Deleting Preferences

Preference		Code	Qualification Name	Campus	Details	Delete?
1	↓	J108	Dip of Nursing (Enrolled-Division 2 nursing)	Joondalup Campus		
2	↑	J108	Dip of Nursing (Enrolled-Division 2 nursing)	Murdoch		

← To delete a preference, click on the red 'x' to the right of the qualification.

← Click on the blue arrows next to the course codes to move the preference up or down.

ACADEMIC DETAILS

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Academic Details

This application has not yet been submitted.

Tick the statements that apply to you and complete the required information (where applicable).

☐ I am currently studying:

☐ Year 10
 ☐ Year 11
 ☐ Year 12

School, college or senior campus:

What is your highest completed school level?

☐ Completed Year 12
 ☐ Completed Year 11
 ☐ Completed Year 10
 ☐ Completed Year 9
 ☐ Completed Year 8 or lower
 ☐ Did not go to school

In what year did you complete that school level?

← If you are current high school student, select your year level.

← You must indicate highest completed school level

☐ I have **SUCCESSFULLY** completed the following qualifications

☐ Bachelor Degree or Higher Degree
 ☐ Advanced Diploma or Associate Degree
 ☐ Diploma (or Associate Diploma)
 ☐ Certificate IV (or Advanced Certificate/Technician)
 ☐ Certificate III (or Trade Certificate)
 ☐ Certificate II
 ☐ Certificate I (or Certificates other than above)
 ☐ Certificates other than the above

← If you have completed any qualifications, select the relevant box(es).

☒ I am **currently studying** a qualification at a State Training Provider (formerly TAFE) in Western Australia.

Campus

Albany Campus

☒ I have **studied** a qualification at a State Training Provider (formerly TAFE) in Western Australia.

Campus

Bentley Campus

← Tick the appropriate box(es). Select the campus from the drop down list and click the 'Add' button. Repeat if studies were done at more than one campus.

Tick the appropriate box(es).

← Select the test you have sat or are enrolled to sit from the dropdown list.
Enter in test dates; click on the 'Add' button.
Repeat steps if you have completed more than one test format.

Of the following categories, which describes your current employment status?

- ☐ Full-Time Employee
- ☐ Part-Time Employee
- ☐ Self Employed - Not Employing Others
- ☐ Employer
- ☐ Employed - Unpaid Worker in a Family Business
- ☐ Unemployed - Seeking Full-Time Work
- ☐ Unemployed - Seeking Part-Time Work
- ☐ Not Employed - Not Seeking Employment

← Select your current employment status (this is a required field).

← Add in all work undertaken including voluntary work. It does not have to be related to the course you are applying for.

Click “Add” after each entry.

Course-Based Work Placement				
Employer/Organisation	Date From	Date To	Total Hrs	Title of Qualification
Rio Tinto	Feb 2010	Apr 2010	55	Workplace Learning

← Any work experience undertaken during a course.

State Training Admissions uses both related and unrelated work experience in the assessment of applications. To maximise your chances of success we recommend that you include details of all work experience completed.

- ☒ I am aware that State Training Admissions uses work history both related and unrelated to the course I wish to study when assessing my application. I have listed all the work history I would like to be considered in my application.
- ☐ I have never undertaken paid or unpaid employment, voluntary work or work experience

← Applicants must select one of the following tick boxes before they can move to the next screen.

SUBMIT APPLICATION

5

Submit Application

This application has not yet been submitted.

Check your application details and submit your application.

Your application has not yet been submitted.

Application Review

Please review your application before clicking the Submit button. You can navigate through the application by using the "Next" and "Previous" buttons at the bottom of this page. Do not use the back arrows on your browser.

You can view a one-page summary of your application by clicking on the "View Summary" button.

View Summary

← Click on 'View Summary' (a new window will open).

Save and Exit

Previous

Submit

Check through the details contained in the summary carefully before closing the window. If you need to edit the information; close the summary window, click on the 'Previous' button to get to the required page.

Once you have reviewed your application summary and confirmed that all information entered is correct, click on 'Submit'.